

Admissions Checklist

Applying to Mercy College can be a breeze. Planning ahead helps. Here's a checklist to keep you on track with the application process.

To Do List

- Complete the online **Application for College Admission** or mail your application including the **\$25 non-refundable application fee**. (*The fee is waived if you visit campus.*)
- Send your **Official High School Transcript** and **GED scores** (if applicable) to the Admissions Office.
- Have your **Official ACT/SAT score report** sent to the Admissions Office.
- Send your **Official Transcripts from all Colleges and Universities** to the Admissions Office.
- Sign up for the **Emergency Medical Technician-Basic (EMT-B) course**, if applicable.
- Provide the Financial Aid Office a copy of your **Military Discharge Form (DD214)** or **Basic Eligibility (DD2283)**, if applicable.
- If English is not your native language and you did not graduate from a U.S. high school you need to provide a **TOEFL score of 500** or better or take the COMPASS Reading test and achieve a score of 81 or better.

Application for College Admission

The Application for College Admission may be completed online at mchs.edu/apply. The \$25 non-refundable application fee must be paid by credit card (Master Card, VISA, or Discover) online. The application may also be downloaded and mailed with the application fee. Upon request, the Admissions Office will mail you an application.

An Official Transcript

A transcript is considered official when stamped with the official school seal, signed by the appropriate school official and received in a sealed envelope. During the application process, request that official transcript(s) be sent to the Mercy College Admissions Office from your high school and any colleges you have attended.

Admissions Office Mailing Address
Mercy College of Health Sciences
Admissions Office
921 6th Avenue, Suite A
Des Moines, Iowa 50309-1222

EMT-Basic Course Requirement

This short-term certificate program provides a foundation for entry into multiple health care professions and fulfills one of the admission requirements to the Paramedic Certificate (PM) program at Mercy College.

EMT-Basic Course Registration Process

Call the Short-term Certificate Specialist at **(515) 643-6738**, to register for the course if you plan on taking the course by itself prior to taking any credit courses at Mercy College.

Paramedic Certificate /Accelerated Paramedic Certificate Admission Requirements

The successful applicant for admission to the certificate program must be admitted to the College and meet the criteria listed below:

EMS Basic Training Course Requirement

- Provide evidence of successful completion of an approved EMT-Basic Training.

Demonstrate the stated level of achievement in one of the following areas:

- Earn a high school or college cumulative GPA of 2.25 or higher on a 4.0 scale.
- Earn a GED score of 500 or higher.
- Earn an ACT composite score of 18 or higher.

pm curriculum plan (Fall Start)

Paramedic Certificate

Semester I (Fall)

Prerequisite: 1 year of high school or equivalent biology

Course #	Course	CR	Completed
EMS 110	EMS Role in Health Care	4	_____
EMS 111	EMS Patient Assessment	3	_____
EMS 112	EMS Skills Lab I	2	_____
EMS 113	Clinical I	2	_____
EMS 114	Field Practicum	1	_____
Semester Total Hours		12	_____

Semester II (Spring)

Prerequisites: EMS 110, EMS 111, EMS 112, EMS 113, EMS 114

Course #	Course	CR	Completed
EMS 130	Medical Emergencies and Mgmt.	4	_____
EMS 131	Trauma Emergencies and Mgmt.	3	_____
EMS 132	EMS Skills Lab II	1	_____
EMS 133	Clinical II	2	_____
EMS 134	Field Practicum II	2	_____
Semester Total Hours		12	_____

Semester III (Summer)

Prerequisites: EMS 130, EMS 131, EMS 132, EMS 133, EMS 134

Course #	Course	CR	Completed
EMS 160	Care of Special Needs Patients	3	_____
EMS 161	EMS Operations	3	_____
EMS 162	Transition to EMS Team Leader	2	_____
EMS 163	EMS Clinical III	2	_____
EMS 164	EMS Field Practicum III	2	_____
Semester Total Hours		12	_____
PM Certificate Program Total		36	_____

Office Use Only

Student Name: _____ Date Reviewed: _____

Term: Fall Spring Summer _____ (Year) Reviewed by: _____

Student Status: Admitted to program Pending Prerequisite(s) Provisional

Required Prerequisites Met:

High School: _____ Date of Graduation _____

Accelerated Paramedic Certificate (Fall or Spring Start)

The accelerated paramedic course is designed specifically for those able to make a full time commitment to training for two semesters. The program is fast-paced and difficult, and requires students with a high level of motivation, self-discipline, and responsibility.

Semester I

Course #	Course	CR	Completed
EMS 110	EMS Role in Health Care	4	_____
EMS 111	Patient Assessment	3	_____
EMS 130	Medical Emergencies	4	_____
EMS 131	Trauma Emergencies	3	_____
EMS 112	EMS Skills Lab	2	_____
EMS 132	EMS Skills Lab II	1	_____
EMS 113	Clinical I	2	_____
EMS 114	Field Practicum	1	_____
EMS 134	Field Practicum II	2	_____
Semester Total Hours		22	_____

Semester II

Course #	Course	CR	Completed
EMS 160	Care of Special Needs Patients	3	_____
EMS 161	EMS Operations	3	_____
EMS 162	Transition to EMS Team Leader	2	_____
EMS 133	Clinical II	2	_____
EMS 163	Clinical III	2	_____
EMS 164	EMS Practicum III	2	_____
Semester Total Hours		14	_____

Accelerated PM Certificate Program Total 36

If the student chooses to complete an Associate of Science degree in Emergency Medical Services Program, they will need to complete BIO 133 and BIO 134 as prerequisites to admission to ASEMS.

This is the course sequence for completing the PM certificate or accelerated PM certificate requirements. Mercy College reserves the right to change this sequence as necessary.

GPA _____ ACT (COMP) _____ ACT (MATH) _____ GED _____

College(s) & GPA(s): _____

Comments: _____

