

Admissions Checklist

Applying to Mercy College can be a breeze. Planning ahead helps. Here's a checklist to keep you on track with the application process.

To Do List

- Complete the online **Application for College Admission** or mail your application including the **\$30 Non-refundable Application Fee**.
The fee is waived if you visit campus.
- Send your Official high school transcript and GED scores (if applicable) to the Admissions Office.
High school transcripts are required for all students including those who have previously attended or graduated from college. If you have completed a GED, a high school transcript and GED scores must be submitted to the Admissions Office.
- Have your **Official ACT/SAT score report** sent to the Admissions Office.
- Send your **Official transcripts** from **ALL colleges and universities** attended to the Admissions Office.
Transcripts are considered official only when they are mailed directly from the school to the College and bear the school seal or the signature of a school official. Students who have completed one class at a college/university or withdrew from one semester, must submit a transcript from that institution to the Admissions Office.
- Provide the Financial Aid Office a copy of their Military Discharge Form (DD214) or Basic Eligibility (DD2283), if applicable.
- If English is not your native language and you did not graduate from a U.S. high school you need to provide a passing Test of English as a foreign Language (TOEFL) score or take the COMPASS Reading test and achieve a score of 81 or higher.

Application for College Admission

The Application for College Admission may be completed online at mchs.edu/apply. The non-refundable application fee must be paid by credit card (Master Card, VISA, or Discover) online. The application may also be downloaded and mailed with the application fee. Upon request, the Admissions Office will mail you an application.

An Official Transcript

A transcript is considered official when stamped with the official school seal, signed by the appropriate school official and received in a sealed envelope. During the application process, request that official transcript(s) be sent to the Mercy College Admissions Office from your high school and any colleges you have attended. Students who have completed one class at a college/university or withdrew from one semester, must submit a transcript from that institution to the Admissions Office.

Admissions Office Mailing Address
Mercy College of Health Sciences
Office of Admissions
921 6th Avenue, Suite A
Des Moines, Iowa 50309-1222

Certificate in Nuclear Medicine Technology

The successful applicant for admission to the certificate program must be admitted to the College and meet the criteria listed below. Admission to the College does not guarantee admission to a professional program.

Certification/Licensure

- Be certified/licensed in a related health care field (a minimum of two years education in an accredited educational program is required) such as: radiologic technology, medical technology, or nursing, with a cumulative GPA of 2.70 or higher on a 4.0 scale. Applicants holding a bachelor's degree may meet admission requirements if the applicant has a strong science background.
- Hold current registration, in good standing, with the appropriate certifying board(s), if applicable.

Course Prerequisites

Have earned a grade of "C" (not "C-") or above in each of the following **college-level** courses:

- Algebra (or higher level math)
- General Chemistry
- English
- Physics

Additional Requirements

Once the application and transcripts are received and it is determined the applicant meets the admission/academic requirements:

- Provide documentation of an eight-hour observation in a nuclear medicine department. The program chair reviews completed files and sends information and forms for the observation experience. The observation must be completed prior to the applicant being scheduled for an interview.
- Submit two letters of recommendation. Forms are provided by the Program Chair.
- An interview with the selection committee will be scheduled once all admission requirements above are met.

Admission into this program is on a competitive basis. Meeting the minimum criteria does not guarantee admission into this program. Admission into Mercy College also does not guarantee admission into this program. Early application is encouraged. After the enrollment class is full, students qualified for admission will be placed on an alternate list. Students from the alternate list will be added to the fall enrollment class on a space available basis. Students who are not admitted into the program may re-apply for the following year.

nmt curriculum plan *(Fall Start)*

Semester I (Fall)

Course #	Course	CR	Completed
NMT 301	Foundations of Nuclear Medicine	3	_____
NMT 304	Physics in Nuclear Medicine	3	_____
NMT 310	Applied Nuclear Medicine Imaging I	3	_____
NMT 311	Clinical Practicum I	5	_____
Semester Total Hours		14	_____

Semester II (Spring)

Course #	Course	CR	Completed
NMT 314	Principles of Nuclear Medicine Technology	3	_____
NMT 320	Applied Nuclear Medicine Imaging II	3	_____
NMT 321	Clinical Practicum II	11	_____
Semester Total Hours		17	_____

Semester III (Summer)

Course #	Course	CR	Completed
NMT 331	Advanced Clinical Practicum	12	_____
Semester Total Hours		12	_____

NMT Certificate Program Total **43**

**NMT courses must be taken sequentially. For course descriptions and prerequisites please visit mchs.edu/descriptions.*

Advanced Degree Options

Students who successfully complete the program have the opportunity to advance into the **Bachelor of Science in Allied Health, Health Care Administration** or **Health Science** at Mercy College.

Office Use Only

Student Name: _____ **Date Reviewed:** _____

Term: Fall Spring Summer _____ (Year) **Reviewed by:** _____

Student Status: First-time College Student Transfer Student

Admitted to program Pending Prerequisite(s) Provisional Deny File Complete

Required Prerequisites Met:

Certification/Licensure Current Board Registration

Algebra (or higher level math) General Chemistry English Physics

Letters of Recommendation* Observation* Interview*

**Program Chair will provide the required information and forms.*

College(s) & GPA(s): _____

Comments: _____
