

## Admissions Checklist

Applying to Mercy College can be a breeze. Planning ahead helps. Here's a checklist to keep you on track with the application process.

### To Do List

- Complete the online **Application for College Admission** or mail your application including the **\$25 non-refundable application fee**. (*The fee is waived if you visit campus.*)
- Send your **Official High School Transcript** and **GED scores** (if applicable) to the Admissions Office.
- Have your **Official ACT/SAT score report** sent to the Admissions Office.
- Send your **Official Transcripts from all Colleges and Universities** to the Admissions Office.
- Sign up for the **Emergency Medical Technician-Basic (EMT-B) course**, if applicable.
- Provide the Financial Aid Office a copy of your **Military Discharge Form (DD214)** or **Basic Eligibility (DD2283)**, if applicable.
- If English is not your native language and you did not graduate from a U.S. high school you need to provide a **TOEFL score of 500** or better or take the COMPASS Reading test and achieve a score of 81 or better.

## Application for College Admission

The Application for College Admission may be completed online at [mchs.edu/apply](https://mchs.edu/apply). The \$25 non-refundable application fee must be paid by credit card (Master Card, VISA, or Discover) online. The application may also be downloaded and mailed with the application fee. Upon request, the Admissions Office will mail you an application.

### An Official Transcript

A transcript is considered official when stamped with the official school seal, signed by the appropriate school official and received in a sealed envelope. During the application process, request that official transcript(s) be sent to the Mercy College Admissions Office from your high school and any colleges you have attended.

**Admissions Office Mailing Address**  
**Mercy College of Health Sciences**  
**Admissions Office**  
**921 6th Avenue, Suite A**  
**Des Moines, Iowa 50309-1222**

## EMT-Basic Course Requirement

This short-term certificate program provides a foundation for entry into multiple health care professions and fulfills one of the admission requirements to the Emergency Medical Services Certificate program at Mercy College.

### EMT-Basic Course Registration Process

Call the Short-term Certificate Specialist at **(515) 643-6738**, to register for the course if you plan on taking the course by itself prior to taking any credit courses at Mercy College.

## Emergency Medical Services Certificate / Associate of Science in Emergency Medical Services Admission Requirements

The successful applicant for admission to the certificate or associate of science degree program must be admitted to the College and meet the criteria listed below:

### EMS Basic Training Course Requirement

- Provide evidence of successful completion of an approved EMT-Basic Training.

### Demonstrate the stated level of achievement in one of the following areas:

- Earn a high school or college cumulative GPA of 2.25 or higher on a 4.0 scale.
- Earn a GED score of 500 or higher.
- Earn an ACT composite score of 18 or higher. **Associate Degree candidates must have earned an ACT score of 19 or higher.**

If the above criteria are not met, students may be admitted if they meet one of the following:

- Earned an associate degree or higher from a regionally accredited college or university with a cumulative GPA of 2.25 or higher on a 4.0 scale.
- Completed nine college credit hours specific to the Mercy College EMS curriculum, achieved a grade of "C" or higher (not "C-") in each course, and earned a cumulative GPA of 2.25 or higher on a 4.0 scale.
- Associate of Science Degree Only:** Completed the Mercy College Paramedic Certificate program with a cumulative GPA of 2.25 or higher on a 4.0 scale OR completed the Mercy College Accelerated Paramedic Certificate plus BIO 133 and BIO 134 with a cumulative GPA of 2.25 or higher on a 4.0 scale.

### Course Prerequisites

Demonstrate completion of **one year of high school** or **one semester of college-level** coursework with a grade of at least 2.0 ("C" not "C-") on a 4.0 scale in each of these required courses:

- Algebra I
- Biology
- English

# ems curriculum plan (Fall Start)

## Emergency Medical Services Certificate

### Semester I (Fall)

Prerequisite: 1 year of high school or equivalent biology

Course #	Course	CR	Completed
BIO 133	Health Science Anatomy (with Lab)	4	_____
EMS 110	EMS Role in Health Care	4	_____
EMS 111	EMS Patient Assessment	3	_____
EMS 112	EMS Skills Lab I	2	_____
EMS 113	Clinical I	2	_____
EMS 114	EMS Field Practicum I	1	_____
<b>Semester Total Hours</b>		<b>16</b>	_____

### Semester II (Spring)

Prerequisites: BIO 133, EMS 110, EMS 111, EMS 112, EMS 113, EMS 114

Course #	Course	CR	Completed
BIO 134	Health Science Physiology (with Lab)	4	_____
EMS 130	Medical Emergencies and Mgmt.	4	_____
EMS 131	Trauma Emergencies and Mgmt.	3	_____
EMS 132	EMS Skills Lab II	1	_____
EMS 133	Clinical II	2	_____
EMS 134	EMS Field Practicum II	2	_____
<b>Semester Total Hours</b>		<b>16</b>	_____

### Semester III (Summer)

Prerequisites: EMS 130, EMS 131, EMS 132, EMS 133, EMS 134

Course #	Course	CR	Completed
EMS 160	Care of Special Needs Patients	3	_____
EMS 161	EMS Operations	3	_____
EMS 162	Transition to EMS Team Leader	2	_____
EMS 163	EMS Clinical III	2	_____
EMS 164	EMS Field Practicum	2	_____
<b>Semester Total Hours</b>		<b>12</b>	_____
<b>EMS Certificate Program Total</b>		<b>44</b>	_____

### Office Use Only

Student Name: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Term:  Fall  Spring  Summer \_\_\_\_\_ (Year) Reviewed by: \_\_\_\_\_

Student Status:  Admitted to program  Pending Prerequisite(s)  Provisional

#### Required Prerequisites Met:

Algebra I  Biology  English

## Associate of Science in Emergency Medical Services

Prerequisites: PM Certificate plus BIO 133, BIO 134 or EMS Certificate

Course #	Course	CR	Completed
BIO 302	Pathophysiology	3	_____
CSP 999	Community Service Project	0	_____
ENG 101	English Composition I	3	_____
MAT 105	College Algebra	3	_____
MED 101	Medical Terminology	1	_____
PHA 202	Pharmacology	3	_____
PHI 110	Critical Thinking in a Diverse World	3	_____
PHI 280	Caring in a Diverse Health Care Environment	3	_____
PHI 320	Bioethics	3	_____
PSY 101	General Psychology	3	_____
PSY 202	Developmental Psychology	3	_____
SOC 102	Sociology	3	_____
SPE 105	Small Group Communications	1	_____
	Social sciences elective	3	_____
<b>Semester Total Hours</b>		<b>12</b>	_____
<b>EMS Degree Program Total</b>		<b>79</b>	_____

This is the course sequence for completing the EMS certificate or degree requirements. Mercy College reserves the right to change this sequence as necessary.

### Advanced Degree Options

Students who successfully complete the program have the opportunity to advance into the **Bachelor of Science in Allied Health, Health Care Administration or Health Science** at Mercy College.

#### Mercy College Alumni Benefits

1. Admissions deposit for the above bachelor degree programs will be waived for Mercy College graduates.
2. Graduates who return within 12 months of graduation (or three semesters) qualify for a \$1,000 scholarship (paid over two consecutive semesters) towards admission into the Allied Health or Health Care Administration Bachelor degree programs.

High School: \_\_\_\_\_ Date of Graduation \_\_\_\_\_

GPA \_\_\_\_\_ ACT (COMP) \_\_\_\_\_ ACT (MATH) \_\_\_\_\_ GED \_\_\_\_\_

College(s) & GPA(s): \_\_\_\_\_

Comments: \_\_\_\_\_

