

Office of Institutional Advancement Employment Update Questionnaire

The Office of Institutional Advancement is working to improve the level of sophistication of our efforts with alumni from all degree programs at Mercy College. One area of particular weakness concerns accurate information on alumni employment. Maintaining records on where our graduates are employed and in what roles is vital to the future growth of the College for several reasons:

- Many for-profit employers offer to match charitable gifts made by their employees to institutions of higher education such as their employee's alma mater.
- Local corporations and national foundations often want to know statistical information on what happened to our graduates after they completed their education. This information can and does affect whether these corporations and foundations will financial support Mercy College through existing grant opportunities.
- A small percentage of our graduates each year are eager to relocate to other parts of the country to find permanent employment. It would be helpful to these new alumni if they could contact an alum who already lives and works in the area to find out more about employment and living conditions.

Please take a few minutes to complete the questionnaire below and return it in the enclosed envelope. You can also find this questionnaire on the Mercy College website at **www.mchs.edu/update** under the Alumni heading on the left-hand side of the home page. Thank you in advance for taking the time to let us know what you are doing.

1. Name _____
2. Address _____

3. Home Telephone Number _____
4. Home E-mail Address _____
5. Current Employer _____

(More on back – please turn over)

6. Current Employer Address _____

7. Job Title or Department Name _____
8. Work Telephone Number _____
9. Work E-mail Address _____
10. Is Your Employer a Matching Gift Company? Yes No Don't Know
11. Would you be willing to act as a resource for a new graduate moving to your state (or region of your state) upon graduation from Mercy College? Yes No
12. If Yes to #11, what area would you feel most knowledgeable about?

(A specific city, a region of your state, of the state in general)
13. Please include any additional information below that you would like to pass along regarding your current job, career changes, or about yourself personally (i.e. marriage, birth of a child, new academic degree or certification).

We would ask for your response by December 31, 2010.